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4500 Belmont Road
Downers Grove, IL 60515
Phone 630.960.7600
Fax 630.960.7601
SEASPAR.org

Brookfield • Clarendon Hills • Darien • Downers Grove • Indian Head Park • La Grange
La Grange Park • Lemont • Lisle • Western Springs • Westmont • Woodridge

Position: Intern

Agency: South East Association for Special Parks And Recreation (SEASPAR)
4500 Belmont Road
Downers Grove, IL 60515
(630) 960-7600

Qualifications: Intern must have a valid driver's license and be able to provide their own transportation. Intern must be working toward a 4-year degree in Therapeutic Recreation, or related fields. Ability to plan, organize, lead, and evaluate a wide range of recreation and leisure programs for all special population. Must work effectively with people with disabilities, staff, parents, member district staff, and other professionals. Must have enthusiasm and convey a positive attitude to others. Must be able to work towards working independently and solve problems. Must have strong written and verbal communication skills. Must be proficient in current computer programs such as Microsoft Office. CPR, First Aid, and CPI certifications not required, but preferred.

Duties: Duties will involve all the standards set by NCTRC for certification as a CTRS. Other duties include involvement in weekly programs, special events, Special Olympics, day camps, fundraising and marketing. Running recreational programs, meeting and supervising staff, developing budget programs, adapting programs as necessary and other duties as assigned.

Salary: \$150 stipend/week

To Apply: Send cover letter and resume to:
Shannon Tovey, CTRS
Manager
SEASPAR
4500 Belmont Road
Downers Grove, IL 60515

Or email: stovey@seaspar.org

SEASPAR provides dynamic recreation programs and quality services for its residents with disabilities.

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