



## Program Instructor

### Position Information

#### Employer:

Joliet Park District - Hartman Recreation Center

#### Division:

Hartman Recreation Center

#### Title:

Program Instructor

#### Description:

##### SUMMARY:

Now hiring, dynamic, high-energy program instructors! If you have an enthusiastic attitude and enjoy working with youth, please apply!

##### ESSENTIAL DUTIES AND RESPONSIBILITIES:

Supervise children ages 6-12 years old.

Teach basic class or program techniques.

Maintain accurate records and reports as requested.

Promote all aspects of the Joliet Park District.

Promote self-confidence within the participants.

Communicate with parents' and school personnel.

Perform all other duties as assigned.

##### CLASS INFORMATION

Classes will take place in four different elementary schools in the Joliet area between the hours of 2:00 p.m. and 4:30 p.m. Hourly pay will depend upon qualifications.

#### Location:

##### Location #1

Nation Wide

no

City

Joliet

State/Province

Illinois

Country

United States

#### Position Type:

Part Time

### How To Apply

Please send a resume to [lbrumfiel@jolietpark.org](mailto:lbrumfiel@jolietpark.org) or call 815-741-7279 if interested in this position

Applications accepted via:

- Other

### Important Dates

#### Posted On:

August 28, 2015

#### Applications Accepted Until:

October 02, 2015

### Contact Information

**Employer:** Joliet Park District - Hartman Recreation Center


**Name:** Ms. Laura Brumfiel

**Title:** Recreation Superintendent

**E-mail:** [lbrumfiel@jolietpark.org](mailto:lbrumfiel@jolietpark.org)

**Phone:** 815-741-7279

**Address:** 511 N. Collin St.  
Joliet, Illinois  
60432

**Salary Level:**Undisclosed **Job Function:**

Other

**Qualifications:****QUALIFICATIONS:**

Background in youth work. Dynamic personality with a work history that reflects reliability, initiative and resourcefulness. Must have reliable transportation. Desired minimum age of 18 years and older.

**EDUCATION/EXPERIENCE:**

High school diploma or GED; or one to three months related experience and/or training; or equivalent combination of education and experience.

**ESSENTIAL SKILLS AND ABILITIES:****Language Skills**

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to communicate with community members and participants.

**CERTIFICATES, LICENSES AND REGISTRATIONS**

First Aid and CPR