



## JOB ANNOUNCEMENT

### Executive Director

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**Position Summary:** This position, located in DeKalb, IL is responsible for the overall planning, implementation, organization and administration of a variety of recreation and athletic programs for youth and adults with disabilities. Coordinates and supervises all program and athletic staff, prepares and monitors all program budgets. Directly supervises recreation program staff, administrative staff, volunteers, student interns, coaches and instructors. Responsible for the development and implementation of the annual budget.

Visit our website at [www.kishsra.org](http://www.kishsra.org) for a complete job description.

**Qualifications:** The best applicants will have graduated from accredited college or university with a BA/BS degree in Therapeutic Recreation, Parks and Recreation, or related field of study; possess knowledge of and ability to confidently work effectively with individuals with different abilities; hold a current National Council on Therapeutic Recreation Certification (NCTRC) as a CTRS or have the ability to get certified; have a minimum of two years of full time experience with children and adults with various disabilities; and have strong interpersonal skills and the ability to effectively communicate with full-time staff, student interns, part-time staff, volunteers, parents/guardians, participants, park district and school district personnel, as well as members of the general public.

**About Us:** The Kishwaukee SRA is an extension of five park district member agencies – DeKalb, Flagg-Rochelle, Genoa Township, Sandwich, and Sycamore. Please explore the organization's website at [www.kishsra.org](http://www.kishsra.org) to review the exciting programs and services that KSRA offers!

**Salary Range:** \$50,000-\$60,000/year

**Benefits We Offer:** In exchange for your time and talent, we offer a generous benefit package, including:

- Medical Coverage
- Dental Coverage
- Vision Coverage
- FSA Healthcare
- Life Insurance
- AFLAC Indemnity Plans
- Legal Shield Plans
- 457 Deferred Comp. Plan
- Participation in IMRF (Retirement, Disability, Life)
- Paid Holidays
- Vacation Time
- Personal/Sick Time
- Employee Assistance Program (EAP)
- DeKalb Park District Memberships & Privileges

**To Apply:** Email a cover letter and your resume to Amy Doll, KSRA Board President at [adoll@dekalbparkdistrict.com](mailto:adoll@dekalbparkdistrict.com) by July 13, 2018. For more information, please contact Amy at 779/777-7265.