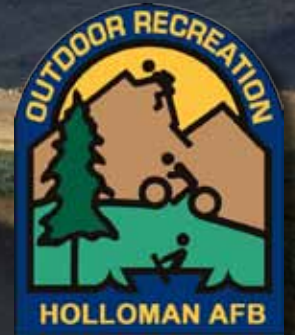


HOLLOMAN AFB INTERNSHIP PROGRAM SUMMER - 2015

**FORCE SUPPORT SQUADRON
OUTDOOR RECREATION**

**HOLLOMAN AIR FORCE BASE, NEW MEXICO
OUTDOOR RECREATION- ADVENTURE PROGRAMS**



LOCATION

Holloman Air Force Base, Alamogordo New Mexico
Force Support Services
Outdoor Recreation, Outdoor Adventure Programs

DESCRIPTION:

You make your internship at Holloman Air Force Base your own! Adventure Programs facilitates skiing, snowboarding, ice climbing, outdoor rock climbing, mountain biking, hiking, canoeing, youth camps, and much more. Each intern is expected to familiarize themselves with each activity, but interns can direct their focus towards any area. We serve Active Duty Airmen, civilians, Retirees, family members, and local residents of all ages.

Other Outdoor Recreation program areas and facilities at Holloman Air Force Base include: Archery, skeet and Trap, Paintball, Parks and Pavilions, Fam Camp, Rentals.

STARTING DATES:

Summer - May 11th

Internships at Holloman Air Force Base Outdoor Recreation are a minimum of 12 weeks. On average, students will work a typical 40 hour work week with two days off per week. Each week your hours may change based on the activities and events planned. Work days typically run from 8:30am until 5:30pm every day. Interns will also be required to work on weekends.

RESPONSIBILITIES:

The internship requires some strenuous activities which may require working in physically demanding situations in various weather conditions. A good majority of your internship will be spent outdoors. You will be susceptible to cuts, bruises, and strain type injuries.

- Interns will work on all stages of programs delivery, meeting the basic duties fulfilled by an NF-02 position which include planning events, marketing, implementing, program review and clean up, etc. As students show more initiative and responsibility the Outdoor Recreation Staff may turn programs over to interns from start to finish with little to no direct supervision.
- Interns will be working with front desk staff, learning how to use Rectrac and how to work the rental facility as well as working at our other facilities on base.
- Interns will work with rentals, learning how to process check-in and check-out procedures with the maintenance crew.
- Each intern will be required to create and implement a special project which will benefit Outdoor Recreation.
- Personal or University Insurance is required. Completing the duties of a Recreational Aid/ Assistant, you must maintain your own insurance in the event of a medical emergency.



QUALIFICATIONS:

- Students pursuing a college degree in recreation related fields or recreation therapy and need an internship/work study as part of their curriculum.
- Must be able to lift and carry objects weighing 100lbs or more.
- Must possess a valid CPR/First Aid certification
- Must have a valid driver's license.
- Must complete drivers and trailer training.

AVAILABILITY:

2 interns will be hired for the Summer season.

HOW TO APPLY:

Please email your resume, cover letter, and copy of current/valid driver's license to one of the addresses below.

BENEFITS:

This is a **PAID** position.

- Interns will get on the job, hands-on training including challenge course training, driver training, rock climbing training, mountain bike training, kayak and canoe training, and much more.
- Use of Outdoor Recreation equipment (with prior approval)
- Use of Holloman Air Force Base facilities including gyms, pools, bowling alley, golf course, auto center, etc.
- Housing is currently not provided for interns. However staff will help assist interns in finding a place to live for the duration of the internship.
- Professional development: Two full time managers and one Director will be supervising and steering you in your professional development, all with diverse and great knowledge in the recreation field.
- Location: Alamogordo, New Mexico. We are an hour and a half away from El Paso, Texas which is the closest airport to fly into. Within a day's drive of major US Cities and many recreation destinations such as Albuquerque, Santa fe, and Taos.
- Fun and excitement!



CONTACT



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