

YMCA CAMP CHEROKEE

Job Title: High Adventure Director

Classification: Nonexempt (Seasonal)

Reports to: Resident Camp Director

Position Purpose:

To provide a safe and fun High Adventure program through YMCA Camp Cherokee's program design and implementation, specific to camper age differences at Camp Cherokee. Manage the physical facilities and equipment specific to Camp Cherokee's High Adventure program.

Essential Job Functions:

1. Plan, manage and supervise a safe and fun High Adventure program.
 - Evaluate High Adventure skill levels and abilities of campers and staff members.
 - Implement progressive and challenging activities to the High Adventure program.
 - Evaluate the overall success of the High Adventure program and develop new and creative changes as needed.
 - Maintain and develop creative and new processing/ debriefing tools.
 - Focus on skill development for all campers and staff related to Camp Cherokee's High Adventure program.
2. Ensure that campers and staff members are educated in safety and emergency procedures concerning the High Adventure program.
 - Train High Adventure staff during staff training, prior to summer residential camp at Camp Cherokee, including emergency action plans.
 - Provide and develop guidelines for High Adventure programs that adhere to both staff and campers.
 - Identify and maintain American Camp Association (ACA) High Adventure Standards.
 - Create High Adventure staff schedules during summer camp.
 - Ensure staff and counselors are providing safe and fun High Adventure classes.
 - Communicate directly with High Adventure staff and program director(s).
 - Manage rope logs and ensure staff are maintaining records.
3. Manage, organize and facilitate Camp Cherokee's canopy tour expeditions during summer residential camp.
 - Create canopy tour schedules for both campers and staff certified guides, including specific roles for staff members.
 - Conduct canopy tour equipment inspections and frequently "clear" lines.
 - Communicate which campers and staff members are participating on canopy tour with the Daily and Evening Program Directors.

4. Manage the physical equipment and facilities specific to High Adventure programs.
 - Upkeep the High Adventure areas including trash, lost and found clothing, canopy tour, mountain biking and rock climbing equipment.
 - Assist High Adventure staff and counselors in the proper use of High Adventure equipment (rock wall, mountain bike and canopy).
 - Properly set up High Adventure equipment prior to the arrival of participants.
 - Conduct High Adventure equipment inventory prior to and concluding summer camp.
 - Conduct daily equipment checks, and file any program orders or maintenance needed.
 - Monitor the rock wall facility daily, and keep the area free of hazards and debris.

Other Job Responsibilities:

- Assist other program staff when needed.
- Assist Evening Program Director.
- Create a positive and enthusiastic atmosphere at High Adventure areas for campers and staff.
- Opening/ Closing Day Responsibilities
- Plan and supervise campers and staff during "bridge" sessions.
- Actively assist in "OD" responsibilities.
- Assist with supervision during off site trips.

Equipment:

Identify and maintain all High Adventure equipment including but not limited to belay devices, ropes, harnesses, helmets, trolleys, carabiners, rescue equipment, etc. Note when repairs are needed or new program materials are needed and report to Program Director.

Minimum Qualifications:

- High Adventure Director must have completed a training through an ACCT certified vendor. (Level 1 Certification).
- Canopy Tour Training
- Must be 21 years of age or have completed at least two years of college.
- Must be certified in First Aid and CPR.
- Must attend all pre-camp training, retreats, and opening training session.
- Possess leadership qualities and ability to use sound judgment.
- Good health, enthusiasm, individual maturity, moral character, team qualities, and communication skills.
- Possess interest in the development of children.
- Must be able to endure hot temperatures, physical exertion, manual labor, behavioral conflicts, and must be able to walk, run, and climb every day.

Physical Aspects of Position:

Physical requirements of the High Adventure Director position include endurance during prolonged activities, bending, stooping and lifting. Must be willing to operate under daily exposure to hot temperatures. Requires sufficient strength and mobility in order to safely supervise children's activities. Also, requires being able to complete all high and low rope courses, as well as the canopy tour.

Dates of Employment: May 29th– August 4th, 2018.

Opportunities exist for additional work based on interest and availability continuing into the fall.

Compensation: \$250-\$400/week. Food and lodging also provided.

Benefits include access to equipment, pro-deals, and professional development opportunities.

To apply: Please Submit Your Resume and Cover Letter to Will Gilmore at willgilmore@upymca.org.

Application Closing Date: Until filled.