



## After School Counselor/Class Instructor

### Position Information

#### Employer:

Joliet Park District - Hartman Recreation Center

#### Division:

Hartman Recreation Center

#### Title:

After School Counselor/Class Instructor

#### Description:

##### SUMMARY:

The after school counselor creates a safe, fun environment for school aged children. Under the guidance of the Head Counselor, counselors' are primarily responsible for providing and implementing a high quality, developmentally appropriate curriculum in specific program areas, ensuring children's social, physical and mental development in the program.

##### ESSENTIAL DUTIES AND RESPONSIBILITIES:

Implement the character counts curriculum on a daily basis.

Implement a developmentally appropriate curriculum based on the age of the children in the program.

Responsible for the safety of the children in the program.

Know health emergency procedures and evacuation plans.

Assist in homework help and tutoring needs.

Performs other duties as assigned.

#### Location:

##### Location #1

Nation Wide  
no  
City  
Joliet  
State/Province  
Illinois  
Country  
United States

#### Position Type:

Part Time

#### Salary Level:

Undisclosed

### How To Apply

Please submit applications and resume to:

Joliet Park District  
Attention: Laura Brumfiel  
3000 West Jefferson Street  
Joliet, IL 60435  
lbrumfiel@jolietpark.org

Applications accepted via:

- Other

### Important Dates

#### Posted On:

August 28, 2015

#### Applications Accepted Until:

October 02, 2015

### Contact Information

**Employer:** Joliet Park District -  
Hartman Recreation  
Center

**Name:** Ms. Laura Brumfiel

**Title:** Recreation  
Superintendent

**E-mail:** lbrumfiel@jolietpark.org

**Phone:** 815-741-7279

**Address:** 511 N. Collin St.  
Joliet, Illinois  
60432

**Job Function:**

Other

**Approximate Hours Per Week:**

10-20 per week depending on programs

**Qualifications:**

QUALIFICATIONS:

Successfully complete pre-employment background check.

A positive attitude and mature personality conducive to working effectively as a team player with diverse members, staff, volunteers and parents/guardians.

Responsible, dependable, tenacious, and problem solver.

EDUCATIONAL REQUIREMENTS:

Minimum high school diploma