

**Recreation, Visitor Services and Conservation Education positions  
on the Hiawatha National Forest for 2014**

There are nine (9) seasonal Recreation, Visitor Services and Conservation Education positions open on the West Zone of the Hiawatha National Forest in 2014, located in Michigan's beautiful Upper Peninsula. The West Zone of the forest is geographically tucked between Lakes Superior and Michigan. Munising is located on the shore of Lake Superior and is approximately 3 hours from Green Bay; Rapid River is located on Lake Michigan and is approximately 2 hours from Green Bay.

The UP is known for its outstanding recreation opportunities. It affords abundant fishing, biking, hiking, camping, boating, sailing, kayaking, birding, hunting and other summer sports. Renowned for its spectacular beauty, the Upper Peninsula is home to a diverse array of northern hardwoods, pines, pine barrens, dunes and swales, as well as numerous inland lakes, Great lakes shoreline, marshes, rivers and streams. Varying landforms, combined with the influence of the Great Lakes create many different weather zones. Summer temperatures are typically in the 70 degree range near the Great Lakes shorelines, while inland from the lakes' moderating influence they reach 10 to 15 degrees higher. For more information on the Hiawatha go to <http://www.fs.fed.us/r9/forests/hiawatha>.

*The Recreation Staff on the West Zone of the Hiawatha is energetic, ambitious, fun and hard working. We love what we do and we are anxious to work with you to make your experience with us an excellent learning experience as well as enjoyable! Come join our team this summer!*

There are **three types** of positions open this summer:

1. **Forest Service Seasonal Recreation positions.** These are paid Forest Service seasonal positions, typically at the GS-2, -3 or -4 levels. They are open to students and non-students alike. They typically run from 3 to 6 months in length. We anticipate hiring **three** of these positions.
2. **Hiawatha Interpretive Association (HIA) Internships.** These paid internships are NOT Forest Service positions – the stipends are funded by a non-profit membership organization. They are open to students and non-students alike and typically last only through the summer. We anticipate filling **three** of these positions.
3. **FS Volunteer Internships.** These positions are considered volunteer positions with the Forest Service and are typically unpaid. Lodging is provided and a small stipend for food may be available. These positions are mainly for students who need to fill school internship requirements while gaining valuable on the job experience to prepare them for a future career with the Forest Service. In many cases, training and certifications are provided at no expense (e.g. First Aid/CPR, ATV certification, Chainsaw certification, etc.). We anticipate filling **three** of these positions.

For all positions, the start and end dates are typically negotiable. **Both filling the position and the length of appointment are dependent on funding.** Forest Service seasonal positions are full-time (forty hours/week) and interns will generally be expected to 40 hours per week. Diversity candidates are encouraged to self-identify in the application and to apply.

**Requirements:** A valid state driver's license is required for all of these positions and successful applicants will have to attend defensive driving training to utilize government vehicles for work. The ability to work independently without direct supervision is essential. Applicants should be enrolled in a natural resources or related environmental science curriculum but this is not required.

**Housing:** There are shared, bunkhouse-style quarters available at Rapid River, Manistique and Munising with limited space. First priority goes to nonpaid interns.

**Salary:** The hourly wage for a GS-2 is \$9.69; for a GS-3 \$10.57; for a GS-4 is \$11.87. For internships a stipend is provided and varies based on the length and type of the internship. See each individual position for stipend information.

**Application Deadline:** The deadline for applications varies by position.

**Work conditions:** The vast majority of work for these positions will be in the outdoors. Conditions will vary from cool to very hot to humid to rainy. Incumbent should be in good physical condition and needs to be equipped with leather boots (at least 6 inches high), long pants, and long sleeve shirts each day to protect the body from the elements, scratches and insect bites. Weather can be quite variable so incumbent will need to bring clothes for hot, cold, and rainy weather. Any specialized equipment required by the Forest Service for specific tasks will be provided by the government. Students will participate in tail-gate safety discussions prior to starting any new activities and will be thoroughly briefed on job hazards. Some firefighting is possible if minimum qualifications are met or acquired.

**Other benefits:** Interns will be given the opportunity to gain experience in several resource areas, participating fully in the assignments chosen. Because of the agency's multiple use mission, there is an almost endless variety of experience opportunities available on the National Forest. Opportunities may exist in the following areas: Grand Island National Recreation Area; Fisheries Assistant; Big Island Lake Wilderness Patrols; Botanical Assistant; and Forestry Assistant.

*The positions with their respective duty stations follow. If you would like further information about any of these positions, please contact the person listed for that position.*

## **Seasonal Forest Service Recreation positions**

### **Park Ranger (Visitor Center Staff), GS4 at Munising**

This position is located at a visitor center and is responsible for providing visitors with information, education, and interpretive services for a national monument, historical site, etc., that is administered by the Forest Service. Informs the public of Forest Service recreation rules and regulations, traffic control, accident prevention, campground and picnic area operations, visitor information services, and miscellaneous recreation program activities. We anticipate hiring one position at the Munising District office. **Applicants must submit their application through [www.usajobs.gov](http://www.usajobs.gov).** The Job Number for this position is 0025-4-Park Ranger. The Announcement Number is 14-TEMP110910-009579JT-DT. **This vacancy will open on February 17 and will close on February 21<sup>st</sup>.** Contact Autumn Jauck at [ajauck@fs.fed.us](mailto:ajauck@fs.fed.us) or at 906-387-2512 x 11.

### **Forestry Technician (Recreation) – GS2 or GS3 at Manistique**

Applicant works in the district recreation program. Duties include support of the Forest recreation program; working primarily in the areas of developed recreation, dispersed recreation, and motorized/non-motorized trails management. Duties will include facility and grounds maintenance of developed recreation sites, fee collections, trails maintenance, and dispersed recreation campsite maintenance. Visitor contacts are common. The work can be physically demanding and consists of a 40 hour work week, Monday-Friday though weekend and holiday work may be required. We anticipate hiring one position at the Manistique office. **Applicants must submit their application through [www.usajobs.gov](http://www.usajobs.gov).** The announcement number for this position has not been established yet; contact Brenda Madden at [bmadden@fs.fed.us](mailto:bmadden@fs.fed.us) or 906-341-5666 x. 17 for more information or to obtain the announcement number.

### **YCC Crew Leader position (GS-3/4) at Rapid River**

Duties include serving as the crew leader for the 4-6 person Youth Conservation Corps crew which is comprised of area high school students. This position will be responsible for driving the crew to the work site each day, supervising their work, ensuring that all crew members work safely and are familiar with the proper use of hand tools, recording timesheets properly, and completing daily accomplishment reports. Forest Service staff will direct the crew at the beginning of each task and then the crew leader will work with the YCC crew to complete the tasks. The YCC tasks are varied and typically include recreation site maintenance, trail construction, wildlife and fisheries habitat improvement, pulling non-native plants and planting native species, and obliteration of illegal ORV trails. The incumbent must be comfortable working

independently after receiving direction from the supervisor and must have a good work ethic so as to lead the crew by example. Work period will be from approximately June 2, 2014 through August 6, 2014 although the appointment may be extended further into August if funding is available. We anticipate hiring one position at the Rapid River District office. Applicants must submit their application through [www.usajobs.gov](http://www.usajobs.gov). The announcement number for this position has not been established yet; contact Brenda Madden at [bmadden@fs.fed.us](mailto:bmadden@fs.fed.us) or 906-341-5666 x. 17 for more information or to obtain the announcement number.

## **HIA Internship positions**

### **Grand Island National Recreation Area - HIA Interpretation Intern, Munising**

Student will work on Grand Island NRA providing roving interpretation. Duties include providing visitor services interpreting the Island's cultural, natural, and archeological features through talks and roving contacts. Student will make a circuit, visiting the island's campsites and day use areas. Student will answer visitor questions and provide courteous, accurate information to them regarding route planning, open sites, drinking water locations, sites to see, historical locations; answer historical questions; convey rules and regulations; and provide interpretive messages such as bear safety and leave no trace ethics/respecting the land. Student may assist in preparation for and execution of the Hiawatha's Youth Archaeology Program and Kids in the Woods Program, both held on Grand Island. Also, the student may be asked to assist with partner programs held on Grand Island each year such as Life of Lake Superior and the Grand Island Marathon. Sample duties may include developing and distributing flyers, attending and assisting Program leader, and distributing and collecting evaluation forms. Work will be mainly outdoors and will require long hours of standing and walking in varying weather conditions including high humidity, wind, dust and rain. Incumbent will be required to wear the Forest Service uniform. Through the support of Hiawatha Interpretive Association, we will provide a stipend totaling \$4500; \$300 per week for 15 weeks. Interns not staying the full 15 weeks will have a reduced stipend accordingly. Government housing (bunkhouse style with communal kitchen and restroom facilities) may be available with advance notice at no charge. For more information on this position and for application instructions, contact Rebecca Cain at (906) 387-2512 x. 38 or at [rcain@fs.fed.us](mailto:rcain@fs.fed.us).

### **2 HIA Visitor Services Internships, Munising**

This internship involves three primary duty areas:

**Visitor Center Services:** Under supervision of permanent staff, student will: provide courteous, accurate information to visitor center patrons; answer phones; assist HIA with sales, stocking, inventory and deposits; sell permits and special access passes; operate cash registers, FAX machines, credit card machines, radios and other equipment; reply to written requests for information; and complete various other duties as assigned.

**Naturalist/Interpreter:** Student will work in district campgrounds and Grand Island NRA providing roving interpretation. Duties include providing visitor services interpreting the Forest's cultural, natural, and archeological features through talks and roving contacts. Students will also prepare and present formal interpretive programs.

**Summer Program Coordination:** (Number of Days will vary. Some Evening hours required.) Student may assist in preparation for and execution of the Hiawatha's Summer Campground Programs, More Kids in the Woods, and Youth Archaeology Program.

The internship dates are somewhat flexible. Core dates run from approximately May 15, 2014, through September 1, 2014. Consideration is given for those students who need to return to school before the Sept. 1<sup>st</sup> date. We would be happy to have interns work later in September but funding beyond 15 weeks is not known at this time. Weekly work schedules will vary from day to day and week to week and **will include working on weekends and evenings** but will not exceed 40 hours per week. Through the support of Hiawatha Interpretive Association, we will provide a stipend totaling \$4500 for 15 weeks. Interns not staying the full 15 weeks will have a reduced stipend accordingly. Government housing (bunkhouse style with communal kitchen and restroom facilities) may be available with advance notice at no charge. If you are interested in this position, you should contact Autumn Jauck at 906-387-2512 ([ajauck@fs.fed.us](mailto:ajauck@fs.fed.us)) for a complete job description and application instructions.

## **Volunteer Internships**

### **Recreation Maintenance Intern, Munising**

This intern works throughout the Munising Ranger District including Grand Island National Recreation Area and the Big Island Lake Wilderness. Duties include visitor contact, trail and site maintenance, wilderness patrol, and assistance with special projects. Government housing (bunk house style with communal kitchen and restrooms) is available at no cost to the intern. A minimum \$50/week stipend will be paid to the intern to assist with food. This stipend will be direct-deposited into the intern's bank account on a monthly basis. This 15-18 week internship would run from Mid-May to early September (dates are flexible). This is considered a volunteer position, but we will work closely with you and your advisor to offer you a complete internship and help you fulfill your project requirements and internship goals. The intern will work evenings, weekends and holidays. For more information on this position and for application instructions, contact Mark Bender at (906) 387-2512 x. 31 or at [markbender@fs.fed.us](mailto:markbender@fs.fed.us).

### **Grand Island Recreation Technician, Munising**

The Hiawatha National Forest is in need of an Operations & Maintenance Intern on Grand Island National Recreation Area for the 2014 summer season. This 15-18 week internship would run from Mid-May to early September (dates are flexible). This position is on Grand Island National Recreation Area and has a variety of duties including visitor contact, trail and campsite maintenance, transportation, and assistance with special projects and events on the Island. This is considered a volunteer position, but we will work closely with you and your advisor to offer you a complete internship and help you fulfill your project requirements and internship goals. This intern works closely with the team leader on routine tasks and meets with their supervisor on a regular basis to discuss project progression and task completion. Government housing (bunk house style with communal kitchen and restrooms) is available at no cost to the intern. A minimum \$50/week stipend will be paid to the intern to assist with food. This stipend will be direct-deposited into the intern's bank account on a monthly basis. For more information on this position and for application instructions, contact Rebecca Cain at (906) 387-2512 x. 38 or at [rcain@fs.fed.us](mailto:rcain@fs.fed.us).

### **Visitor Center Services, Munising**

Under supervision of permanent staff, student will: provide courteous, accurate information to visitor center patrons; answer phones; assist HIA with sales, stocking, inventory and deposits; sell permits and special access passes; operate cash registers, FAX machines, credit card machines, radios and other equipment; reply to written requests for information; and complete various other duties as assigned. This 15- 17 week internship would run from late May to early September (dates are flexible). This is considered a volunteer position, but we will work closely with you and your advisor to offer you a complete internship and help you fulfill your project requirements and internship goals. The intern will work days and weekends. Government housing (bunk house style with communal kitchen and restrooms) is available at no cost to the intern. A minimum \$50/week stipend will be paid to the intern to assist with food. This stipend will be direct-deposited into the intern's bank account on a monthly basis. If you are interested in this position, you should contact Autumn Jauck at 906-387-2512 ([ajauck@fs.fed.us](mailto:ajauck@fs.fed.us)) for a complete job description and application instructions.